



## Vice President for External Affairs 2013-2014 Application

### **Role Specification:**

The Vice President of External Affairs maintains the Ivy Council's partnerships with organizations and entities outside of the Ivy League and oversees the annual Ivy China program in partnership with Wuhan University and the All-China Youth Federation.

The Vice President of External Affairs' primary responsibility occurs during the late spring and summer seasons. During May and June, the Vice President of External Affairs is responsible for coordinating the two Ivy China programs with our counterparts in China and recruiting students from the Ivy League to participate in the program. During the first or second week of July, the Ivy Council sends five students to Wuhan University for a one-week program; the Vice President of External Affairs participates in and/or oversees arrangements for the Wuhan University program.

Also during the summertime, the Vice President of External Affairs oversees planning of the Research, Mentorship, and Exchange Program with the All-China Youth Federation. The program consists of twenty students, and the Vice President of External Affairs plays an active role in the formation of an itinerary during the one-week program in China.

The ideal Vice President of External Affairs should demonstrate leadership capabilities and a strong sense of responsibility. He or she should have made a prior contribution to the Ivy Council or Ivy China, and should have experience traveling in China.

### **How To Apply:**

1. Please attach a copy of your resume.
2. Please indicate your language proficiencies (ex. Fluent in English & Conversational in Chinese).
3. In at least 500 words, please explain why you are running for the position, your involvement with the Ivy Council, relevant skills you bring to the position, and new ideas you have for the Ivy Council.

When finished with your application, please send your resume and responses to [president@ivycouncil.org](mailto:president@ivycouncil.org). Applications are due by **Saturday, April 13<sup>th</sup> at 11:59pm.**